



# The Disabled Passenger Vehicle Taxation Class



For more information on vehicle licensing go to: [www.dvlni.gov.uk](http://www.dvlni.gov.uk)

## If your organisation provides a transport service for disabled people you may be entitled to exemption from Vehicle Excise Duty (VED) in the Disabled Passenger Vehicle (DPV) taxation class.

To qualify to license a vehicle in the DPV taxation class, the organisation applying must be one that is concerned with the care of mentally or physically disabled people and the vehicle must be used for the purpose of providing transportation for those people. If the vehicle is used for any other purpose, it must be licensed in an appropriate duty paying taxation class.

### Where do I apply?

Applications must be made to a DVLNI local office. The address can be found:

- On the website at [www.dvlni.gov.uk](http://www.dvlni.gov.uk)
- In The Phone Book “classified” section under Government Offices or in the main index under “DVLNI”.  
DVLNI local offices are open Mon – Fri 9.15am – 4.00pm, except 3rd Tuesday of each month 10.00am – 4.00pm, due to staff training.

### What documents will I need to produce?

- A declaration made on your organisation’s letter-headed paper. The declaration will need to say that you are an organisation concerned with the care of disabled people and that you will be using the vehicle solely for the purpose of transporting those people.
- Application form V10(NI) (available from Post Office® branches and DVLNI local offices or for download from [www.dvlni.gov.uk](http://www.dvlni.gov.uk))
- Vehicle Registration Certificate (V5C(NI)) or New Keeper’s Supplement (V5C/2(NI))
- Test certificate (if required)
- Insurance Certificate

Once you have successfully licensed your vehicle in the DPV class, any subsequent licensing applications for that vehicle can be made at selected Post Office® branches, or by post to DVLNI, County Hall, Castlerock Road, Coleraine BT51 3TA.

### Where can I get further information about vehicle registration and licensing?

- On the website at [www.dvlni.gov.uk](http://www.dvlni.gov.uk)
- In the V100(NI) booklet (available from DVLNI local offices)
- By contacting Vehicle Enquiry Section, DVLNI, Coleraine, BT51 3TA  
Telephone: 0845 402 4000, International Tel: +44 120 477 0768 – lines are open between 9.00am and 5.00pm, Monday to Friday. Basic information can be obtained on the vehicle enquiry number outside office hours. Customers with impaired hearing who have a textphone/minicom should phone (028) 7034 1351.  
Fax: (028) 7034 1422  
E-mail: [dvlni@doeni.gov.uk](mailto:dvlni@doeni.gov.uk)



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