

Driver & Vehicle Agency

SORN

Statutory Off Road Notification

A guide for motor traders

For more information go to www.dvni.gov.uk



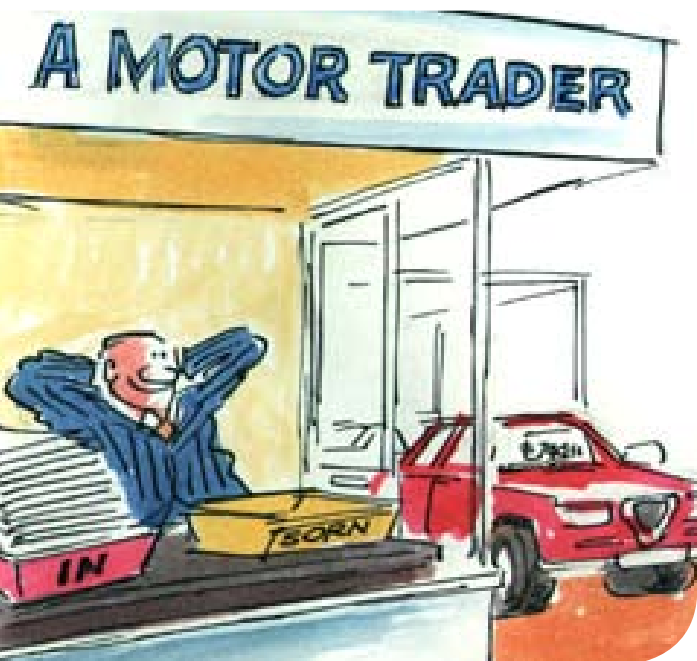
Please read the notes in this booklet.
It will help ensure you do not break the law.

A short Guide to Statutory Off Road Notification

What is SORN?

SORN stands for Statutory Off Road Notification. The law states that if a vehicle licence expired on or after 1 December 2002, the keeper of the vehicle must:

- Relicense it as normal if it will be kept or used on the public roads
- Make a SORN to DVA if they do not use or keep it on a public road



How does SORN affect me as a motor trader?

Motor traders who have vehicles temporarily in their possession in the course of their business are not required to make a SORN UNLESS the vehicle is registered in their name. However, DVA must be notified that the vehicle is “in trade” by ensuring that the V5C/3(NI) is completed.

The following would qualify as a motor trader:

- A motor dealer (including the holder of a trade licence)
- A vehicle auctioneer

- A vehicle dismantler while waiting to dismantle the vehicle
- A vehicle insurer responsible for the custody of a vehicle in connection with an insurance claim
- A finance company but only in respect of vehicles which are the subject of a personal credit agreement and which are in the company's temporary possession following an order for repossession.

When do I need to make a SORN?

You are legally required to make a SORN if a vehicle is registered in the name of your business and

- there was a licence in force for the vehicle on or after 1 December 2002
- the vehicle is kept off the road unlicensed

This applies to vehicles you use for demonstration or courtesy purposes and to vehicles registered in a fleet operator's name.

How to make or renew SORN

You can make or renew SORN:

In person or by post

- taking your renewal reminder form V11(NI) or V13(NI) to a DVA local office from the 5th day of each month before expiry of your licence or SORN and during the following month. If posting, the V11(NI) or V13(NI) should be returned to DVA, County Hall, Castlerock Road, Coleraine BT51 3TA. Alternatively, you may declare SORN at selected Post Office® branches using the V11(NI) reminder form only.
- using SORN form V15(NI), which should be returned to DVA, County Hall, Castlerock Road, Coleraine BT51 3TA.
- using refund application form V14(NI) if you are keeping the vehicle and you want to claim a refund of duty on your vehicle tax (tax disc). The form should be returned to DVA, Coleraine BT51 3TA.

Forms V15(NI) and V14(NI) are available for download from **www.dvni.gov.uk** or from a DVA local office. You can also obtain form V14(NI) from selected Post Office® branches which offer the re-licensing service.

Forms are also available by calling 0845 402 4000.
International Tel: +44 120 477 0768.

SORN: An Overview

The Statutory Off Road Notification scheme:

Removes...

...the option to do nothing when a licence renewal reminder is received.

Applies...

...to all vehicles licensed on or after 1 December 2002, unless they are temporarily in the possession of a motor trader in the course of their business – see page 2.

Applies...

...to vehicles in all tax classes including those exempt from the payment of Vehicle Excise Duty eg. Disabled and Historic vehicles.

SORN ...

...is valid for a maximum of twelve months and must then be renewed if the vehicle is to remain off the road.
...end automatically if the vehicle is licensed or changes hands before the twelve months are up.